

**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
SCP-4233**

SUBJECT: The Dean's List of Students; Graduation with Honors Status

REFERENCE: None

ORIGINATION: July 1, 1985

EFFECTIVE: July 1, 1985

REVIEWED: December 2010

SECTION 1. PURPOSE

- 1.1 The purpose of this policy is to establish and communicate grade point average criteria for recognition of student achievement and placement on the Dean's List and/or graduation with honors.

SECTION 2. SCOPE AND APPLICABILITY

- 2.1 All students registered for academic credit-based courses.

SECTION 3. DEFINITIONS

- 3.1 None.

SECTION 4. POLICY

- 4.1 A student who earns a minimum grade point average of 3.25 while attempting and completing twelve (12) or more credit hours during a semester shall be placed on the Dean's List for that semester and shall be recognized in writing by the Division Chair.
- 4.2 Students completing requirements for an associate degree or certificate program with a minimum of 3.40 cumulative grade point average are eligible to graduate with honors.
- 4.3 Developmental courses in the less than 100 level series are not used in the calculation of the graduation grade point average.
- 4.4 Students may complete graduation requirements during the fall, spring, or summer terms; however, Southern holds commencement exercises only once a year at the end of the spring term.

SECTION 5. BACKGROUND OR EXCLUSIONS

- 5.1 None.

SECTION 6. GENERAL PROVISIONS

6.1 None.

SECTION 7. RESPONSIBILITIES AND PROCEDURES

7.1 At the conclusion of each semester (fall, spring, summer) the Chief Academic Officer shall request the Deans to prepare a list of full-time students who have maintained a 3.25 or better grade point average for that term.

7.2 The Registrar’s office shall prepare a list of eligible honor graduates.

SECTION 8. CANCELLATION

8.1 None.

SECTION 9. REVIEW STATEMENT

9.1 This policy shall be reviewed on a regular basis with a time frame for review to be determined by the President or the President’s designee. Upon such review, the President or President’s designee may recommend to the Board that the policy be amended or repealed.

SECTION 10. SIGNATURES

Board of Governors Chair **Date**

President **Date**

Attachments: None.

Distribution: Board of Governors (12 members)
 www.southernwv.edu

Revision Notes: December 2010 – Policy was reformatted to new SCP format. Revisions provide clarity and changes in responsibilities and procedures.